

All portions of this form *must* be completed to constitute a valid authorization for release of health information under the Health Insurance Portability and Accountability Act (HIPAA) privacy regulations. If any field is left blank the authorization will be considered defective.



| | | | | | | |
|---|--|---|---------------|--|--------------------------|---|
| Patient's Name | | | Date of Birth | | Medical Record Number | |
| Address | | City | State | Zip | Telephone Number | |
| | | | | | Email Address | |
| I authorize the use and disclosure of health information about me as described below: | | | | | | |
| Facility Authorized to Release my Health Information | | | | | | |
| Address | | City | State | Zip | Telephone Number | |
| | | | | | | |
| Agency or individual(s) Authorized to Receive my Health Information | | | | | | |
| RECORDS DEPOSITION SERVICE, INC. | | | | | | |
| Address | | City | State | Zip | Telephone Number | |
| PO BOX 5054 | | SOUTHFIELD | MI | 48086-5054 | 248-357-3330 | |
| Health Information that may be used / disclosed is limited to the following: | | | | | | |
| <input type="checkbox"/> Discharge Summary | | <input type="checkbox"/> History and Physical | | <input type="checkbox"/> Consultation(s) | | <input type="checkbox"/> Progress Notes |
| <input type="checkbox"/> Operative Note(s) | | <input type="checkbox"/> Imaging/X-Ray Films | | <input type="checkbox"/> X-Ray Reports | | <input type="checkbox"/> Lab |
| <input checked="" type="checkbox"/> Other (specify) PLEASE SEE ATTACHED SUBPOENA OR LETTER REQUEST | | | | | | <input type="checkbox"/> Emergency Room Record |
| | | | | | | <input type="checkbox"/> Pathology Report |
| | | | | | | <input type="checkbox"/> Fetal Heart Monitor Strips |
| Sensitive Information: <input type="checkbox"/> Alcohol Abuse <input type="checkbox"/> Drug Abuse <input type="checkbox"/> Communicable diseases, including HIV status | | | | | | |
| <input type="checkbox"/> Genetic Testing <input type="checkbox"/> Psychiatric/Behavioral Diagnoses | | | | | | |
| Health information that may be used / disclosed is limited to the following periods of healthcare: | | | | | | |
| From (date): | | To (date): | | Account Number: | | |
| | | | | | | |
| From (date): | | To (date): | | Account Number: | | |
| | | | | | | |
| Health information to be released to the above named agency / individual is to be used / disclosed for the following purpose(s): | | | | | | |
| <input type="checkbox"/> Treatment/Consultation | | <input type="checkbox"/> At Request of Patient | | <input type="checkbox"/> Research | | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> At Request of Employer | | <input checked="" type="checkbox"/> Other LEGAL | | | | <input type="checkbox"/> Billing or Claims Payment |
| "Health Information" identifies you (the patient) by name, and includes other demographic information about you. "Health Information" may include, but is not limited to: medical records, X-Ray films, slides, tracings, strips, etc. | | | | | | |
| I hereby discharge the releasing facility, its agents and employees from any and all liabilities, responsibilities, damages, and claims which might arise from the release of information authorized herein, including Sensitive Information as indicated above, which was compiled during my visit, encounter or hospitalization, or make copies thereof in accordance with the policies of this facility. | | | | | | |
| Protected Health Information used or disclosed pursuant to this authorization may be subject to re-disclosure by the recipient and is no longer protected by this privacy rule. If research-related Health Information is used or disclosed for continued research purposes, an expiration date or event does not apply. | | | | | | |
| This authorization will automatically <u>expire 60 days</u> after the date of signature below (except as indicated below), unless an earlier date is specified, or at the conclusion of a specified event. I understand that I have a right to revoke this authorization at any time, in writing, as stated in the Notice of Privacy Practices, except where the facility has already made disclosures in reliance upon my prior authorization. | | | | | | |
| Treatment, payment, enrollment or eligibility for benefits may not be conditioned on obtaining an authorization if the HIPAA prohibits such conditioning. If conditioning is permitted, refusal to sign the authorization may result in denial of care or coverage. | | | | | | |
| NOTICE TO RECEIVING AGENCY OR INDIVIDUAL: This information is to be treated in accordance with (HIPAA) privacy regulations. | | | | | | |
| Patient's Signature or Legal Representative | | | | | Date/Time | |
| Relationship to Patient / Authority to Act on Patient's Behalf | | | | | Interpreter, if Utilized | |
| | | | | | Date/Time | |
| Witness Signature | | Date/Time | | Expiration Date or Event | | |
| | | | | | | |
| <input type="checkbox"/> *Signature validated against driver's license or signature in Medical Record. There may be a charge for copying Medical Records. | | | | | | |
| <input type="checkbox"/> Electronic copy requested. | | | | | | |

Authorization to Use and Disclose Protected Health Information
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 (Revised 11/10, 02/12, 05/14, 08/14, 04/15, 09/16, 04/17)

Patient Label